

# MINUTES OF THE PENSION BOARD

Friday 18 March 2022 at 11am

Present: Stephen Warren (Chair), Rowann Limond

Present remotely: Gary Cummins

Apologies: none recorded

## 1. Declarations of Interest

Gary Cummins declared an interest as a Member of the Pension Scheme. The Chair noted that this would not disqualify his participation in the meeting as by the very nature of the Board, it requires members. Rowann Limond declared the same interest.

## 2. Minutes

The Minutes of the last meeting were declared as an accurate record.

## 3. Draft Work Programme

The Lead Officer presented this report.

He stated that the dates presented can be moved if the Board feels that they are unable to meet that timescale.

The Chair commented that the work programme was comprehensive and suggested that the Board agreed the programme as set out, subject to review at each meeting, as well as a forward look at all meeting agendas throughout the yearly cycle.

RESOLVED the Board agreed the draft work programme and concluded it will be reviewed at each meeting as above.

## 4. Development of Training Plan

The Lead Officer presented this item.

The self-assessment form had been suggested to circulate to all Board Members to complete and assess their own level of knowledge. Following the results of this, a more formal and tailored plan will be created for the Board. It was agreed that this should be completed by the end of April 2022.

It was noted that Members were also being asked to undertake the Pension Regulators Toolkit within a 6-month period from the day of the meeting or from the day of appointment for newly appointed Members.

RESOLVED that the following had been agreed by the Board:

- Completion and receipt of the self-assessment form to be done by the end of April.
- Completion of the Pension Regulators Toolkit within 6 months.
- Development and submission of a whole Board face to face training programme of a 1 hour session in advance of the Board meetings
- A routine learning and development item on each agenda so that there is recorded completion of self-assessments and the Regulators Toolkit.

## **5. Provisional Dates of Future Meeting**

The following dates were agreed as follows:

Wednesday 22<sup>nd</sup> June 2022

Wednesday 14<sup>th</sup> September 2022

Wednesday 14<sup>th</sup> December 2022

Thursday 16<sup>th</sup> March 2023

RESOLVED the dates were agreed provisionally.

The meeting finished at 11.15am